

NMHA AGM Meeting Minutes
Oct 7, 2020 – 6:00 p.m.
CCC-Gym

Present 2019-2020 Executive: Bill Woodman President, Derek Munroe VP of Rep Hockey, Jodi Metcalfe VP of House League, Chad Stewart Director of Administration, Adam Holzmann Director of Development, Lynn Marie Brocanier Treasurer, Jennifer Lean Gadbois Risk Management Officer, Kelly Morris Registrar, Jen Barlow OMHA Rep, Kim Caletti Special Events, Renee Cameron Secretary and Members

Meeting Topics:

Call to Order

The meeting was called to order at 6:00p.m.

Approval of Agenda. Motion to amend and move item 5 after item 3 in the agenda was motioned by Bob Harper and seconded by Jennifer Lean Gadbois. The motion was unanimously approved.

Approval of Minutes. Motion to approve the 2019 AGM Minutes was made by Bob Harper and seconded by Adam Holzmann. The motion was unanimously approved.

1. **Audit Report** – The NMHA Auditor, John O’Keefe (O’Keefe Accounting Group) reported the review of the 2018-2019 Fiscal Year. John clarified his role as the auditor. The auditor reviews financial statements and offers opinions. In the reviewed financial year, the focus was deficiencies that were not related to this board or the previous board and a review of control for finance. This board reached out to the auditor to support following by-laws and supported with getting missing information from previous years. The previous 2017-2018 year was not audited however there are relative consistency between that year and 2018-2019. For example, it shows money paid by parents was well used and spent on each year for parents. Lynn Marie motioned to approve the 2018-2019 Financial statement and it was seconded by Kim Calletti. The motion was unanimously approved. The 2019-2020 Fiscal Year will get audited after the next AGM. The summary of income as in the statement is \$13000 with a goal to break even. Some expenses were not taken on due to Covid ending the season. Lynn Marie Brocanier made a motion to accept the 2019-2020 financials and seconded by Chad Stewart. The motion was unanimously approved.
2. **Report of 2019-2020 Activities**– Derek Munroe reported that it was a regular rep and house league season which ended early due to a global pandemic. Rep Try-Outs were postponed due to Covid.
3. **Objectives for 2020-2021**- Adam shared that the NHMH is following the stages for the OMHA Return to Hockey. There will be 4-6 weeks of development followed by 3 on 3 or 4 on 4. Game play and development will continue based on the stage we are in.
4. **Transaction of Any Business for the AGM (By-law Amendments)**

A motion made by Renee Cameron to revise Article 7.7. to “There is no vote by proxy permitted at any AGM or any General Meeting of the Membership. Only those members in attendance will have the right to vote. This does not apply to any Executive Meetings.” This was seconded and unanimously approved.

A motion was made by Bill Woodman to revise Article 10.10 to “Executive members and officers shall serve without salary or profit from his or her position but Executive members will receive remuneration in the form of their child(s) registration fees reimbursed at end of year. If an Executive member has resigned or been removed before end of year they forfeit their reimbursement. Executive may establish policies relating to the reimbursements of Executive members for actual and reasonable expenses incurred in the performance of their duties as Executive members of the NMHA.” Members requested an amendment to this as: “Executive members and officers shall serve without salary or profit from his or her position but Executive members will receive remuneration in the form of a child’s registration fee reimbursed at end of year. If an Executive member has resigned or been removed before end of year they forfeit their reimbursement. Executive may establish policies relating to the reimbursements of Executive members for actual and reasonable expenses incurred in the performance of their duties as Executive members of the NMHA.” This was seconded and unanimously approved.

A motion was made by Bill Woodman to revise Article 7.3 to “Annual General Meeting; Notice of the AGM to be held within the month of May or June in each year, will include the time and place of the meeting and the agenda, including particulars of any other business to come before the Meeting. Notice shall be made to all Members, Directors and the Auditor as determined by article 6.8 for such Members in the records of the NMHA four (4) weeks prior to the date of the Meeting. This was seconded and the majority approved. Members discussed that notices for any Transaction of Business for the AGM such as By-law Amendments will also need to reflect this change.

A motion was made by Bill Woodman to revise article 10.2 as “a) Regular Executive Meetings Except as otherwise required by law, the Executive Committee may hold Meetings at such place or places as the President or, in his or her absence, the Vice-Presidents, may from time to time determine. The Executive Committee shall meet not less than eight (8) times per year. If not able to meet in person the executive may meet virtually (ie Zoom)” . This motion was seconded and unanimously approved.

A motion was made by Lynn-Marie Broccanier to revise Article 9.2 and 9.21.as 9.2 NMHA Executive Members: The NMHA Executive Members shall consist of the following:

a) President - Elected - 2 year term b) Past President - one year term c) Vice President of Representative Hockey - Elected - 2 year term d) Vice President of House League Hockey -Elected - 2 year term e) OMHA Centre Contact – 2 year term term f) Director of Administration- Elected - 2 year term g) Ice Scheduler - Elected - one year term h) Treasurer - Elected – 2 year term i) Secretary - Elected - one year term j) Registrar - Elected - one year term k) Director of Hockey Development - Elected - one year term l) Risk Management Officer -Elected - one year term m) Communications Officer - Elected - one year term n) Special Events Co-ordinator – Elected – one year term. NMHA By-law No.1 - 4th Edition Page 13/44

9.2.1 HL Executive: The HL Executive shall consist of the following: Vice President of House League - Elected – 2 year term b) Convenors (7 positions) - Appointed - one year term; Select Co-coordinator -Appointed – one year term; Equipment Manager – elected – one year Term; President start 2 years next term May 2021 AGM; VP Rep start 2 years next term May 2021 AGM; VP HL 2 years start this term Oct 2020; OMHA rep 2 year start this term Oct 2020; Dir. of Admin 2 years next term May 2021 AGM; Treasurer 2 year term Oct 2020

Members discussed that all executive role terms should get reviewed and staggered. This was seconded and the majority approved.

5. Election of New Executive

President- Michelle Brown
Past President-Bill Woodman
Vice-President House League- Jodi Metcalfe
Vice-President Representative Hockey-Bob Harper
Director of Administration-Kim Caletti
Ice Scheduler- Patricia Flynn-Press
Treasurer- Lynn Marie Brocanier
Secretary-Karen McCormack
Registrar-Kelly Morris
Director of Hockey Development-Adam Holzmann
Risk Management Officer-Jennifer Lean Gadbois
Communications Officer-Shannon Drumm
Equipment Manager- David Hilliard
OMHA Centre Contact-Jen Barlow
Events Coordinator-Bill Woodman

6. Adjournment – The meeting was adjourned at 7:10pm