

Letter of Understanding

March 21, 2016

Letter of Understanding regarding Northumberland Minor Hockey Association Manual of Operations

Dear Members:

A motion has been passed to create a Subsidy Policy within the NMHA Manual of Operations. The NMHA will adopt the following:

Purpose:

Northumberland Minor Hockey, a not for profit organization, recognizes that there are financial barriers for some families to register their child(ren) for a hockey program. NMHA offers a subsidy policy to make hockey accessible for all.

The subsidy policy is for base fees only and does not include fees for representative hockey or select hockey programs.

Applicants must be eligible to play for the NMHA by address and provide the proper NMHA registration form with required documents such as Birth Certificate, proof of address and Respect in Sport Certificate and subsidy assistance form.

Procedures:

1. Applicants must first apply to the local chapter of Jumpstart and/or Kidsport. If approved by these organizations for partial assistance, the NMHA will then assist with subsidy for part of the remaining fees. If the applicant is approved but the local chapter's funds have been depleted, the NMHA will subsidize a larger portion of the hockey base fees.
2. Maximum assistance per applicant (per child) will be \$350 with the applicant paying the remaining portion (payment plans can be arranged with the registrar but payment plan not to extend past December 1 of the season registering for). I.e. Child receives \$200 from Jumpstart, NMHA will then subsidize \$150 with the parent paying the remaining portion of fees. Child receives no funding from Jumpstart, NMHA covers \$350 with parent paying remaining portion.
3. All applicants will be dealt with in a confidential manner on a case by case basis by the Registrar and reviewed with the President and Treasurer.
4. Failure to follow payment plan, may result in disqualification of subsidy approval.
5. Applicants will be notified within 2 weeks (14 days) from application submission on status of subsidy approval.