

NMHA Executive Meeting Minutes

September 24, 2017 at 6:30 p.m.
CCC – Tournament room, Cobourg

Present:

Phil Beatty, President
Wayne Mahaffy, VP of Rep Hockey
Jack Filce, VP of House League
David Fisher, Treasurer
Dan Peters, Risk Management Officer
Ryan Mullins, Director of Hockey Development
Matt McKeen, Director of Administration
Shelley Henderson, Ice Scheduler
Jennifer Barlow, OMHA Centre Contact
April Kimmett, Secretary
Michelle Adamson, Registrar
Michelle Brown, Communications
Will Lewis, Equipment Manager
Rachel Dyson, Special Events Coordinator
Jane Mullins, Office Administration

Regrets:

Christian Eriksson, Past President

Agenda Topics:

Call to Order

Meeting was called to order at 6:35 p.m.

Approval of Executive Meeting Minutes

Motion *“to approve minutes from August 27th meeting”* made by Michelle A, seconded by Wayne, unanimously passed.

Approval of Agenda

Motion *“to approve the agenda”* made by Michelle A, seconded by Wayne, unanimously passed.

House League report

Jack advised we are now up to 507 registered, Midget is at 8 teams, Bantam is at 3 teams, Pee wee at 4 teams, both of the Novice and Atom are at 5 teams. Jack had explored going with another league for Bantams, so there are more than the 3 teams. However, the other option would have included travel up to Bancroft for HL games. They will do exhibition games instead to keep the regularly scheduled ice times.

Select teams – the Manual of Operations said that there has to be an AA and AE team for a level before a Select team can be rostered. Jack will draft a Letter of Understanding for the next meeting, and then it will be added at the AGM. Motion *“that we allow Novice and up levels have Rostered Select evaluation skates to proceed until the Letter of Understanding next month”* made by Jack and seconded by Matt, unanimously passed. Phil asked Jack to ensure that the convenors all know about the residential requirements for Select to pass along to parents.

Shelley will block of ice at our rinks for Select, however, the teams are responsible to pay for their own.

People are confused by the dressing room policy – Ryan advised minor PW and below can be together – PW and above, need to have separate rooms. There was a lot of discussion about interpretation of the gender identity and possible conflict between the gender identity policies and the dressing room policy.

Midget evaluation skates were postponed due to not enough volunteers, so will be done tonight.

OMHA/AA/AE report

Wayne had a meeting with a coach due to family making a complaint about ice time being equal, which was resolved without issue. Wayne indicated things are running smoothly so far, no significant issues.

Jen advised that the Midget AA team just made their roster. There was an issue with a coach, who was assisting on a non-sanctioned team. Jen communicated it to the OMHA and it was resolved quickly.

Financial report

David is slowly getting access to Sage, and goal is to have a financial statement for next meeting. He has been communicating a lot with Jane to get things in order.

Jane indicated there are a few administrative items that need to be reconciled from the Justin Williams tournament.

Motion *“that anyone who volunteers for a minimum of 8 hours at an NMHA tournament gets reimbursed for meals for up to \$25 per day, with submission of a receipt”* made by Matt, seconded by Rachel, Ryan and Dave opposed the motion, rest voted to pass, motion passed.

Risk Management

Dan indicated he still collecting police checks, there are a number outstanding for Jr and Sr IP. There was discussion about having a hard deadline for criminal checks to be submitted. Motion *“that the deadline for any volunteers submit their criminal record checks or declaration be November 1st, and any volunteers not submitting the required not be permitted to volunteer”* made by Dan, seconded by Ryan, unanimously passed.

Registration

Michelle A asked when the HL rosters need to be submitted – Phil advised Dec. 1st. Online registration is now closed, but she is still getting people emailing asking to register.

She indicated there have been about 20 requests for refunds, majority have been for the Sr. IP level and concerns about the time for ice times being too late sometimes. It is difficult to avoid, given the cross ice equipment being only for the CCC.

Administration

Matt indicated that Shelley is going to be the point person for the AE tournament, Jen is in charge of doing travel permits and rosters, and Dave is going to be at Jack Burger. We need one more Midget team in order to run that division.

Development

Ryan advised that First Shift begins is Sunday, October 15th for the welcome event to get all their equipment. He is asking for volunteers for that day. The CCC has booked the gym and there are no table and chairs available at all for that day due to another event. Motion *“to rent tables and chairs from a rent all centre for the First Shift event”* made by Ryan, seconded by Michelle A, unanimously passed.

Ryan did the Sr IP evaluations last week, the dividers were being used. He gave all the coaches manuals and they seem to feel positively about that.

Ryan is going to organize some coaches clinics.

Equipment

Will was in the lock up on Tuesday for pucks for Atom, and then went Thursday to get more for PW and there are about 120 pucks missing.

Will saw a lock at Canadian Tire and there is a lock connected to Bluetooth, where people get an individual code and then the code gets sent when someone goes in so that he could keep track of who has used it. Motion *“to purchase a lock up to \$120 for the CCC lock up”* made by Will, seconded by Jack, unanimously passed.

Ice Scheduling

Shelley has been sorting through ice and ensuring that ice that isn't needed is being given back. The deadline to give back CCC ice is October 1st.

Shelley has gotten a request from Jack Burger to allow the Firefighters annual tournament use our designated ice on Feb 23rd weekend as the insurance at TCS has changed for them to use. That is the middle of playoffs, so can't guarantee.

Communications

Michelle B asked if we could agree what sort of website access we want convenors to have to be able to put their schedule in. Jack or Shelley will input the schedules, and will ask the convenors to send their schedules to them to put in.

Special Events

Rachel advised that the Atom and Minor Bantam teams are doing a Pink in the Rink night. She indicated that Eric Thompson has asked if we can do stickers on the puck.

She advised 2 families donated full hockey bags, and were able to switch with each other.

New Business

Ryan has advised that his team is not having a home tournament due to there being not enough teams sign up, and asked what sort of fee will be refunded to his team for this. Motion *“that the Atom AA team be given the \$900 entry fee for their home tournament to be used for another tournament of their choice”* made by Wayne, seconded by Michelle A, unanimously passed.

Adjournment

Motion "*to adjourn the meeting*" made by Ryan, seconded by Michelle A, unanimously passed. The meeting was adjourned at 8:25 p.m.

Next meeting is Sunday, October 29 at 6:30 p.m.