

# NMHA Executive Meeting Minutes

March 8, 2017 at 6:30 p.m.  
CCC – Tournament room, Cobourg

## **Present:**

Matt McKeen, VP of House League  
Todd Gimblett, VP of Rep Hockey  
Shelley Henderson, OMHA Centre Contact  
Ryan Mullins, Director of Hockey Development  
Ian Bone, Equipment Manager  
Dan Peters, Risk Management Officer  
April Kimmett, Secretary  
Lisa Filce, Registrar  
Fraser Adamson, Director of Administration  
Michelle Brown, Communications  
Carrie Richard, Special Events Coordinator  
Jane Mullins, Office Administration

## **Regrets:**

Phil Beatty, President  
Christian Eriksson, Past President  
Cindy Greer, Ice Scheduler

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## **Agenda Topics:**

### **Call to Order**

Meeting was called to order at 6:35 p.m.

### **Approval of Executive Meeting Minutes**

Motion *“to approve minutes from February 15<sup>th</sup> meeting,”* made by Dan, seconded by Michelle, passed.

### **Approval of Agenda**

Motion *“to approve the agenda with the addition of MD7 tournament, OWHA, House League formation”* made by Dan, seconded by Michelle, passed.

### **House League report**

Matt advised we got audited for the HL tournament. She wanted the Novice and Atom stuff, but that was wrapped up the day before. There were no issues that came from this.

Championship Day went well, the Zamboni broke down, so the ice for that time will be refunded for 30 minutes.

Matt reported that the Tuesday ice times worked well for Peewee down, but for Bantam and up it was harder to find kids to fill in if there were absences.

There was an issue with the prize table from Championship Day – a question was asked about how that was organized. Matt advised that a volunteer stepped forward to organize this. There were some questions about how the money was dispersed back to the teams who donated.

### **OMHA/AA/AE report**

Todd reported that Shelley went to the Lakeshore meeting. Uxbridge and Port Perry are amalgamating and becoming an AA and AE centre.

AAA tryouts extended by 2 days this year because of Easter stat holidays, which will interfere minimally with NMHA tryouts.

The OMHA AGM motions have to be in by first week of April as they require an 8 weeks advance notice.

Minor development is being added from Novice to Midget which may impact AE and/or Select. The full impact isn't known yet.

Todd had a coaches meeting on Sunday morning where try out process and early season stuff was discussed. They stressed the importance that tryouts be fair and consistent.

Todd emailed all rep managers to ensure they advise the parents of needing to get their tryout passports and register prior to tryouts.

### **Financial report**

The Budget Committee met (Matt and Lisa were absent) last Sunday to review the budget and financials. The report was provided for review. We are still operating from a deficit in order to bring the balance/revenue down. This will be presented at the AGM. The recommendation was made to keep the registration fees the same.

Motion *“to approve that the 2017/18 fees remain the same as 2016/17 year”* made by Lisa, seconded by Matt, passed.

## **Risk Management**

Dan advised that there continues to be issues that arise between meetings, but have been handled without issue thus far.

The coaches have all been told that all bench staff have to submit police checks before being able to be on the bench. There was some discussion about how to manage this in the upcoming year, as getting criminal checks continues to be an ongoing issue. It was suggested that rosters are not sent in until the coaches have all gone for their criminal check. House league continues to be a larger issue, as many parent volunteers don't volunteer until just when the season starts.

Todd will ensure that there is a secure mailbox installed on the outside of the office door for people to put confidential documents such as criminal checks in, etc.

## **Registration**

Lisa advised registration is all set up from March 13<sup>th</sup>, fees same as last year, regular fees are Aug 2<sup>nd</sup> to Sept 1<sup>st</sup> when registration closes. Lisa set up a system to have credit card payments automatically deducted monthly if people wish to do a payment plan. She can set the initial payment to whatever is decided. Early bird has to be paid in full by August 1<sup>st</sup>.

There was much discussion about how to advertise/raise awareness of registration info, need for volunteers, police checks, etc.

## **Development**

Ryan advised that some dates set for body checking clinic had to be rescheduled due to conflicts. Sunday, March 19<sup>th</sup>, there will be an IP demonstration day where the OMHA comes in and hold an open house for parents to discuss some of the changes happening at Hockey Canada at the IP level. Hockey Canada will be releasing very shortly that 5-6 year olds will be playing cross ice hockey rather than full ice hockey. For 7 year olds, it will be half ice, and then increase to  $\frac{3}{4}$  ice and then full ice at Atom level. Ryan will continue to provide info for the upcoming hockey season. These are Hockey Canada changes.

Ryan has applied again for the Canadian Tire First Shift program. There were 44 kids who registered, a few stopped coming. The First Shift kids all received a \$100 off this year's registration, they have to come in person registration to show their coupon.

Play It Again has some inventory on some CCM warm up suit that weren't purchased. He is offering us to purchase the whole lot. Motion *"that we buy the remaining warm up suits at a discounted price from Play It Again Sports"* made Ryan, seconded by Fraser, passed.

## **Equipment**

Ian has to go through the equipment and jerseys and compare to the inventory list. He will bring the jerseys into the drycleaners. Motion *“to use a drycleaner service to clean the House League and tryout jerseys”* made by Ian, seconded by Ryan, passed. It was suggested that we put cleaning the jerseys into the equipment budget for upcoming years. Ian will put the first aid kits into the lock up.

## **Ice Scheduling**

Cindy was not present, nothing to report.

## **Communications**

Michelle asked for feedback about the website and what she is putting up, such as community events, etc. The hospital has asked if she can include information about the NHH foundation Road Hockey tournament. It was agreed that she can continue putting community events like that on, as long as it is not advertising businesses, etc.

## **Special Events**

Carrie advised that they had a banquet meeting. It will be April 22<sup>nd</sup> is the banquet. It was decided that only players, coaches and the prestige award winner parents will be invited as there are too many people now if every player's parents come. There are some teams who haven't paid the \$200 banquet fee, if it's not paid by March 15<sup>th</sup> then the team can't go. House League prestige winners to RSVP by April 1<sup>st</sup>.

## **Referee Report**

Phil Williams was absent, however, passed along email update which is as follows:

Matt will pass along any details but here is my report in cole's note version.

Refereeing in house league went very well this year - some great new additions in the junior ranks who will hopefully stay on.

Only concerns are the single games that are hard to schedule PLUS when last second changes are made to sked when 3 games in one rink are suddenly 2 in cobourg and 1 in Port Hope on the same night.

Some heads up on this from our scheduler would help. Only noticed cause one of the refs scheduled flagged it and contacted me.

Otherwise i must say the Tuesday night plan worked out quite well. I will admit i was worried at first but once we got into the Rhythm of the weekly scheduling, it was pretty workable. Refs kept their sked open.

I was very lucky to have Senior refs step up and help a lot with the younger groups when needed - especially at the tournament.

I must commend Matt as VP HL and all of his governors - they were exceptional in their ability to work with me as a team. Solid all around.

## **New Business**

Matt advised that the Select tournament has 5 IP team, 3 Novice teams, 3 Atom teams, 4 Peewee teams, 2 Bantam teams. A decision will be made by Friday if they will go ahead with the other divisions as IP and Peewee are the only ones full.

Jane advised that the nominations for next year go out April 1<sup>st</sup> and May 10<sup>th</sup> is the deadline. Michelle will post the info on the website – nominations get sent to the Secretary and a hard copy with signature needs to be dropped off.

MD7 tournament – next year the MD7 team is hoping to do a tournament next year.

House league formation – Fraser brought forward information from another association with how they organize their House League. Motion *“to follow the house league format chart of Novice 6 team 15 players, Atom 4 teams 15 players, Peewee 4 teams 15 players, Bantam 4 teams 15 players, and Midget 8 teams 15 players for registration”* made by Fraser, seconded by Ryan.

## **Adjournment**

Motion *“to adjourn the meeting”* made by Todd, seconded by Dan, passed. The meeting was adjourned at 8:45 p.m.

## **Next meetings:**

**Saturday, April 8<sup>th</sup> at 9:30 a.m. at the CCC**

**AGM - Wednesday, May 24<sup>th</sup> at 6:30 p.m. at the CCC**