

NMHA Executive Meeting Minutes

June 25, 2017 at 7:30 p.m.
CCC – Tournament room, Cobourg

Present:

Phil Beatty, President
David Fisher, Treasurer
Jack Filce, VP of House League
Ryan Mullins, Director of Hockey Development
Matt McKeen, Director of Administration
Jennifer Barlow, OMHA Centre Contact
April Kimmett, Secretary
Michelle Adamson, Registrar
Michelle Brown, Communications
Shelley Henderson, Ice Scheduler
Will Lewis, Equipment Manager
Jane Mullins, Office Administration

Regrets:

Rachel Dyson, Special Events Coordinator
Wayne Mahaffy, VP of Rep Hockey
Dan Peters, Risk Management Officer

Agenda Topics:

Call to Order

Meeting was called to order at 7:09 p.m.

Approval of Executive Meeting Minutes

Motion *“to approve minutes from May 28th meeting with the changes Wayne should be changed to Rachel in the New Business section for Bingo, Michelle A provides the bona fide list”*, made by Shelley, seconded by Jennifer, unanimously passed.

Approval of Agenda

Motion *“to approve the agenda with the addition of registration funding under New Business”* made by Matt, seconded by Michelle A, unanimously passed.

Old Business – Coach Rebate procedure/LOU

Ryan provided the LOU for Coach Clinics – Motion “*to accept the Letter of Understanding for the coach clinics*”, made by Ryan, seconded by David, unanimously passed.

House League report

Jack advised that they have been talking about breaking up the HL tournament so all teams aren't on the same weekend. Phil indicated we would just need to watch if there are play downs happening around the same time. Shelley indicated that there is always ice available over the Christmas holidays.

OMHA/AA/AE report

Minor Bantam AE team – right now in a holding pattern to see what will happen with Baltimore, as Fraser only has 13 skaters and 2 goalies.

Motion “*to approve Joe Ferguson to be a coach at large*” – the at large rosters don't have to be in for a while, so will discuss at a later date.

Jen reported that at the OMHA AGM, they have changed the age range for IP, so that four year olds cannot play. Any four year olds who have registered would need to get refunded as an IP player. Ryan indicated that we could look for direction at the OMHA about having a program for four year olds, as long as insurance would cover it. They also would not sanction Select teams having an extra game a month or an extra tournament.

Financial report

David has spoken to Jane about getting access to Sage and getting things arranged for banking, writing cheques. He asked if there is a rough budget, he can organize it and come to the next meeting with further info.

Risk Management

Dan was not present, nothing was put forward to report. Phil advised we will organize another day to do criminal checks. Ryan suggested that we do a Letter of Understanding that we will not roster a team if the coaching staff haven't submitted criminal record checks.

Registration

Michelle did her first registration with Jane in Port Hope, had 8 people come out. The next

one will be on July 31st in Cobourg rather than Port Hope, will likely be busy.

On Thursday, she received many emails from the OMHA that teams can't be rostered until coaching staff have completed the Gender Identity and Expression course for 2017/18 season. Once Jen gets more information on this, she will pass along to Ryan, who will forward to coaching staff.

Administration

Fundraising policy – Matt passed around a draft proposal, will send out an electronic version as well, but would like feedback. Any pre-approved ones do not need to be brought forward for approval each time. We reviewed the pre-approved list, Matt will update it and send around again. Phil suggested that Matt keep a calendar for when bottle drives are being done so it's not all on same weekend. Matt asked Michelle B put a calendar on the website for the rep teams for organizing. There have been some questions about how many fundraisers they can do, Ryan indicated that teams cannot raise more money than their team budgets. There are no limits on the amount of fundraisers for each team. There was some discussion around parent participation and if what is raised goes towards the team or to the parent – the teams typically decide on this at the parent meetings

Sponsorship costs – Matt has reviewed the sponsors. AA teams always get sponsors, AE teams only have 3 sponsors right now. Matt asked about lowering the cost for AE, there was some discussion about the pros and cons of this, and of other ways to draw in potential sponsors. There are enough sponsors for House League. There was one sponsor for HL who indicated that they felt they didn't get anything for House League, so will need to review what HL sponsors get and address.

Motion – *“drop AE sponsorship down to \$950”* by Matt, there was no seconder, no further action.

Trophies/medals – Matt has indicated that Ryan has done an excellent job supplying trophies and medals. Matt checked with another company in Trenton to see prices as a ball park, not as a supplier. It was asked if there were previous RFQs for this, will check minutes and past communication around this.

Development

Ryan will be ordering the cross ice hockey materials, 8 week delivery, should have for Sept 1st.

Ryan would like to have a coaches meeting for HL, where they can be provided the manuals to try to make sure there is some consistent messages/content for each level of hockey. He will set up with Jack. There was some discussion around what the coaches

would be doing for the cross ice hockey.

Ryan will be organizing Coach 1 and Coach 2 clinics.

There's money in the budget to run some Development sessions in House League because there is no Novice AE team. Ryan has discussed with Jack about ways to use this. One of the options would be to do a sign up for certain themes for development sessions, as long as there is interest and kids who sign up.

Equipment

Will is still going through everything to get organized. There is a computer in Port Hope lock up that could be used in the office if needed.

Ice Scheduling

Shelley has all the ice in August booked, includes two of the Development sessions. She talked with Wayne, Joe Birney is still coaching his team - Wed, Aug 30th is the potential to start his team, he requested that his game night be changed due to Cougars game, as it was Mondays in the Pond, she will let him know that Saturdays from 8:30 pm – 11 pm in the Bowl is available.

There is ice available in Baltimore, but some discussion around not booking blocks as we cannot return it to them, could book an hour or so each time.

There was some discussion around booking ice for Select teams – Shelley will keep working on it.

Picture night has been set for Sept 5 at the Bowl, will do 2 teams at a time, all will be done the same night except for the Midget AA team.

Communications

Michelle discussed how to get stories to the newspapers for the teams and House League. It was discussed sending the green game sheets to the paper. Ryan suggested that if the Convenors are able to send a recap to Michelle about each of the HL games, could send schedule of the tournaments with a bit of info, also discussed doing a weekly info blurb for the website/FB page.

Michelle has been getting emails from teams, asking fundraising info teams are doing being posted. It was decided that it would be too much for our page, as each team likely would want their info added as well.

The people who run the website are organizing a way to be able to sign up for volunteers on the website for any upcoming activities.

Special Events

Rachel was absent, but she forwarded some information items via email, as detailed below:

- I wanted to report I have been in contact with Home Hardware & Wakely Cartage for a hockey yard sale we are still working out a date.
- I have been updating the hotels with teams who had paid in full. I have included list of paid teams below.
- I have found out Sommerville's did not make the shirts in previous years I'm hoping to find someone soon
- We have a team coming from Denmark for the AA tournament, I am looking for idea's & support to provide them with an extra special welcoming gift. (Ryan, I was hoping to get a team set of Nighthawk pins)
- For the 1st Shift program, I have spoken to most of the schools in the area and most are willing to send home handouts to boost registration. Can I print 800 flyers in the office or should I go to staples?

Justin Williams AE Sept 8-10

Novice AE Caledon Hawks
Novice AE Oakville Rangers
Novice Windsor Jr Spitfires
Minor Atom AE Flamborough Sabres
Minor Atom AE Whitby Wildcats
Minor Atom AE Ajax Knights
Atom AE Oakville Rangers
Atom AE Grimsby Kings
Atom AE Peterbourg Petes
Atom AE Clarington Toros
Minor Peewee AE Aurora Tigers
Minor Peewee AE Stouffville
Peewee AE Clarington
Peewee AE Pickering Panthers
Peewee AE Belleville Jr. Bulls
Minor Bantam AE Hespeler Shamrocks
Bantam AE Stouville Clippers
Bantam AE Belleville Jr. Bulls
Minor Midget AE Stouville Clippers
Minor Midget AE Guelph Grypons

Justin Williams AA Oct 20-22

Novice AA Rideau Kings
Novice AA Belleville Jr Bulls

Novice AA Clarington Toro's
Minor Atom AA Mississauga Terriers
Minor Atom AA North Toronto Minor Atom AA Caledon Hawks
Minor Peewee AA Pickering Panthers
Minor Peewee AA Ajax Knights
Minor Peewee AA Mississauga
Peewee AA Kingston Canadians
Peewee AA North Durham Warriors
Peewee AA Clarington
Minor Bantam AA Cumberland Jr. Grads
Minor Bantam AA Markham Waxers
Minor Bantam AA Rideau Kings (not paid yet)
Bantam AA Hamilton Huskies

Bantam AA Kanata Blazers
Bantam AA Upper Ottawa Valley Aces
Bantam AA Kent Cobras
Bantam AA Belleville Jr. Bulls
Minor Midget AA Greater Toronto Capitals
Minor Midget AA Denmark's Ishockey Union
(Arriving Thursday departing Mon staying at Comfort Inn Cob looking for Ice on Thursday)
Midget AA north Durham

New Business

Time lines for completion of tasks from motions – Ryan suggested that as we make motions for a task, there should be an associated time frame connected to it and put in the minutes. It was agreed by all to do this.

Results of votes on motions be included in minutes – Ryan would like our votes reflected in the minutes, unanimous, or indicate the for and against votes. It was agreed by all to do this.

Registration funding – Ryan was contacted by a person in town who were approached by some company in town who funds kids sports but haven't gotten any requests – he has limited information about this, he will forward more info as he gets it.

Ryan got a cheque from the Brian Rose foundation, they've donated in the past for goaltending stuff. This year they would like to give \$1000 for First Shift and another \$1000 for goal tending stuff.

Adjournment

Motion "*to adjourn the meeting*" made by Matt, seconded by Jack. The meeting was adjourned at 9:10 p.m.

Next meeting is Sunday, July 30th at 6:30 p.m.