

# **NMHA Executive Meeting Minutes**

January 21, 2017 at 11 a.m.  
CCC – Tournament room, Cobourg

## **Present:**

Phil Beatty, President  
Matt McKeen, VP of House League  
Dan Peters, Risk Management Officer  
Todd Gimblett, VP of Rep Hockey  
Ryan Mullins, Director of Hockey Development  
Fraser Adamson, Director of Administration  
Michelle Brown, Communications  
Jane Mullins, Office Administration (took minutes)  
Cindy Greer, Ice Scheduler  
Ian Bone, Equipment Manager  
Carrie Richard, Special Events Coordinator

## **Regrets:**

Christian Eriksson, Past President  
April Kimmett, Secretary  
Lisa Filce, Registrar  
Shelley Henderson, OMHA Centre Contact

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## **Agenda Topics:**

### **Call to Order**

Meeting was called to order at 12 p.m.

### **Approval of Executive Meeting Minutes**

Motion *“to approve minutes from November 19<sup>th</sup> and December 17<sup>th</sup> meetings,”* made by Ryan, seconded by Dan, passed.

### **Approval of Agenda**

Motion *“to approve the agenda changing 14 from Hockey Coach to Canada”* made by Ryan, seconded by Dan, passed.

### **House League report**

Matt reported that only 2 Novice rosters are correct and that 4 didn't get implemented therefore he feels we need to cancel the Novice portion of the house league tournament. Ryan suggested letting the teams that wanted in (4) in total to still come and play each other and then let the 6 NMHA teams do a festival like the IP did.

Fraser questioned what we were going to do about the situation going forward, it was suggested we let the house league have access to Hockey Canada and then supply the convenors with a list of residential compliances for players for select portion

Matt wondered about paying referees for cancelled games it was decided we would pay for game 1 if referees were in the building or too short of notice and then we would go with a 2 hour deadline.

Matt said timekeepers would be paid \$15.00 for the tournament and that they as well as referees would be paid through the regular timesheets. He also mentioned they would like to do the Subway coupons again we would get 225 and this is good for a drink, 6"sub and a cookie. Motioned by Matt 2nd Ryan

### **OMHA/AA/AE report**

Todd provided a list of potential coaches to be interviewed asked for a pre-approval instead of interviewing them first and then bringing their names to the table.

Todd made a motion for the executive to accept the list 2nd Fraser everyone was agreeable, Interviews are scheduled for Feb 11-12 and selections will be posted at noon on Feb 15

As for registration this year Todd would like to send an email out that the players need to be registered prior to tryouts therefore we need to set dates for registration now

Coaches will be allowed to put their bench staff together before tryouts as well and everyone will be made aware of who they are.

### **Financial report**

Scotia Connect is about 80% ready, Jane and Matt still need passwords to log on Phil is to supply this for them. Glenn is looking at last year's books and getting ready for the audit.

### **Risk Management**

Dan supplied a Criminal Record report (detailed below) that outlines what is necessary and would like to add this to the manual of operations. This is OHF standard and we should be following it.

## **CRIMINAL RECORD CHECKS & SPEAK OUT (PRS)**

5.15 All team officials (coaching staff, trainers, managers), Executive, and adult volunteers 18+ must submit a satisfactory Criminal Record Check with Vulnerable Sector Screening to the Risk Management Officer. Individuals who have submitted a police check may (in lieu of a full criminal check) submit a signed Offence Declaration for the next two following seasons.

Example;

2015-2016 Criminal Record Check

2016-2017 Offence Declaration

2017-2018 Offence Declaration

2018-2019 Criminal Record Check

5.15.1 All Representative Head Coach candidates must submit a current and satisfactory Police Check/Offence Declaration prior to the start of their coach selection interview. Failure to provide the required document shall result in the cancellation of the interview.

5.15.2 No Team Official shall be permitted to participate in any on-ice practice or off-ice team function until the required Police Check/Offence Declaration is received by the Risk Management Officer.

5.15.3 Any person failing to provide a Police Check/Offence Declaration shall not be rostered to any team until such document is received by the Risk Management Officer.

5.15.4 The Risk Management Officer shall be responsible for maintaining the integrity of the criminal record check system and investigate any police checks that are not returned to the Association in a prompt manner.

5.15.5 All On-Ice Team Officials and On-Ice volunteers 18+ shall be required to successfully complete the OMHA's Respect in Sport - Activity Leader (SpeakOut) online program.

## **Registration**

Lisa was not present. Nothing was brought forward.

## **Development**

Ryan attended a Hockey Canada development clinic over the holidays and would like to host an open house for our 4-6 year old players. This clinic would consist of an information session for parents, then an on-ice demonstration of a "new" set up for team

kids, a skill then game concept. We would require a meeting room plus ice time in order to facilitate this

Hockey Canada and the OMHA would be a part of the demonstration.

## **Equipment**

Ian had nothing to report.

## **Ice Scheduling**

Cindy had nothing to report.

## **Communications**

Michelle had nothing to report.

## **Special Events**

Carrie would like to get started on the banquet to be held Apr. 18 An email will be sent out to the managers by Jane asking for 200.00 by Mar. 1st

She feels we also need to make a decision on the bingos and what to do going forward. Wendy said we need 4 now and we need proper list of names

## **New Business**

Hockey Canada has decided that up to 10 years of age co-ed dressing rooms are allowed after the age of 10 they (girls and boys) must have their own rooms, absolutely no males will be allowed in girls rooms for any reason. Ryan will do up an outline for the web page.

Fraser wondered if the 1st aid kits would be handed out now Matt would like to so a list will be made to have the teams sign and they will be handed back into Matt on Championship day and stored for next year. Todd would like 18 set aside for OMHA

Fraser gave us a quote on getting more defibrillators for the arenas need to talk more about these and also about awareness for everyone to know where they are now

## **Adjournment**

The meeting was adjourned at 12:25 p.m.