

# NMHA Executive Meeting Minutes

November 7<sup>th</sup>, 2018 – 6:30 p.m.  
CCC – Whitelaw Room

## **Present:**

Todd Gimblett, President  
Jackie Verge, OMHA Centre Contact  
Chad Stewart, Director of Administration  
Cindy Greer, Ice Scheduler  
Lynn Marie Brocanier, Treasurer  
Kelly Morris, Secretary  
Darlene Heeley, Registrar  
Bill Woodman, VP of House League  
Bill Woodman, Equipment Manager  
Michelle Brown, Communications Officer  
Rachel Dyson, Special Events Co-ordinator  
Will Lewis, Risk Management Officer

## **Regrets:**

**Frank Francella**

**Andrew Cullen**

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## **Agenda Topics:**

### **Call to Order**

The meeting was called to order at 6:30 p.m.

### **Approval of Minutes**

Motion to approve the minutes from the previous meeting was made by Will and seconded by Bill, unanimously passed.

### **Approval of Agenda**

Motion to approve the agenda was made by Will and seconded by Lynn Marie, unanimously passed.

#### **1. House League report (Bill)**

We are having issues within the Tyke division with not having enough coaches. We need 2. With the D7 program most of the coaches went there which left Tyke with none. The next closest coaching clinics are in Bradford and Milton.

Moving forward we would like to offer information on coaching clinics upon registration.

Rosters are still being worked on. If rosters aren't done games cannot be played against Grafton etc.

Rachel and Jackie arrived at meeting at 6:41pm.

There has been some ice scheduling conflicts with Select. The Select teams are encouraged to work together to work it out.

Midget- 2 kids were kicked out of a game for fighting and the fight continued in the hallway of the CCC. There was no camera view on the fight. The Police have been notified. The Letters sent to each person will need to be signed before the kids can go back on the ice.

Todd welcomed Lynn Marie as Treasurer.

Lynn has been making herself busy with getting familiar with our books etc. She has received many reimbursement requests, and will refund them when the courses are complete. Bill and Frank will prepare a list of coaches and trainers that are doing any training and send it to the Treasurer to ensure proper people are being refunded.

Refs and Time Keepers will get paid every 2 weeks on the Monday.

The lottery account needs to be set up as a trust fund as per the lottery rules.

Rep team fundraising all needs to go through Chad the Admin to ensure that things are being done properly, especially all 50/50 and raffle fundraising.

## **2. Rep Hockey report (Frank)**

As Frank is absent Todd gave a report.

Todd gave an update from the Lakeshore League meetings.

Novice division will continue to be able to have a Rep hockey team next year. The tryouts will have to happen in the fall, with skates after Labour Day. It will follow the same ½ ice program until Christmas and then full ice. This will be the same for Atom Rep in 2021.

2019-2020 Coaches certified minor peewee and above.

All appeal packages have to be in by Nov 15<sup>th</sup> to the OMHA.

The Rep home team is responsible for uploading the game.

Half walls are in and the old set is now at Memorial in the equipment closet.

New 3.5/4 nets should be here tomorrow.

The Atom house league jerseys need to be replaced. We have had complaints regarding size and quality.

Bill has received 2 quotes

Sommervilles Kobe 600 \$22 a shirt

Play it Again Kobe 504 \$21 a shirt

Bill motions to replace the Atom house league jerseys with the Sommervilles option, seconded by Andrew unanimously passed.

We need approximately 15 more First Aid Kits.

St. Johns Ambulance quotes us at \$36 each.

We are going to shop around a bit more to see if we can get them for less.

### **3. OMHA report (Jackie)**

The respect in Sport Deadline has come and we still have 23 parents that have not completed it. Jackie will send Bill a list which he can then send out to the convenors and coaches.

### **4. Financial report (Lynn Marie)**

Bingo- We have not been able to get enough volunteers to fulfill the Bingos. Based on the fact that there is not enough participation in the Bingos Lynn Marie and Todd are going to set up a meeting with Wendy our Bingo Coordinator to discuss the operational functions of the Bingo.

Invoices- So far the biggest challenge is making sure the Invoice has been approved first.

Rachel makes a motion to pay for the Cancer T-shirts, Bill seconds the motion. This was not an approved Board purchase but we as a board feel we need to pay the vendor. There is a policy in place to prevent this from happening.

### **5. Risk Management (Will)**

Criminal Checks are going good. There are a few outstanding as they are awaiting fingerprints. Will is going to send Frank an email regarding the outstanding checks in Rep division.

### **6. Registration report (Darlene)**

Still getting a few last minute registrations in, also working on a few refunds.

### **7. Equipment report (Bill)**

The new Atom jerseys are in.

### **8. Administration Report (Chad)**

1 more sponsor has come in for Bantam A

Chad has been getting no response from an interested sponsor that left a message. Chad will go right into the business to follow up.

Dodge Caravan has a sponsorship program for the Novice Division. Bill will look more into this.

Cindy left meeting at 7:45pm

### **9. Development report (Andrew )**

Andrew was away but sent a message to be read:

The Bauer First Shift Welcome Event was a success! The first on-ice session was this past Saturday.

I want to pass on thanks to Kelly, Michelle, Todd, Jaclyn Diminie (Gibson) along with her volunteer instructors, and Rachel for making the welcome event run smoothly.

I also want to mention what good hands this program is in with Jaclyn as our Lead On- Ice Instructor. She has put together a great group of volunteers in a very short time.

### **10. Ice Scheduling report (Cindy)**

Cindy had to leave. Todd gave a report.  
All Ice has been returned, and the rest is moving around to get used.

Chad was able to negotiate ice with a 7 day return policy with the Baltimore Arena, the Jack Burger and CCC do not allow this. Moving forward Todd wants to talk to Cobourg and Port Hope regarding their return policy as we are their largest customer by far. We also want to negotiate a better rate for the Memorial. Let's get this done before next year.

#### **11. Communications report (Michelle)**

Michelle sent out an email to everyone regarding team participation in the community etc. She will also post it on the website.

#### **12. Special Events (Rachel)**

Oshawa Generals game promo for teams. Rachel has flyers and she will send Michelle a poster to put on website.

Parades

Rachel will send an email to all parents etc regarding the parade. If no response/ feedback by Nov 11<sup>th</sup> we cancel our participation in the parades.

#### **13. New Business**

There was a complaint regarding a by-law brought to our attention by Ryan Mullins.  
“ Members of the NMHA Executive or the Businesses that they own are not allowed to provide goods and services to the Association”

The question is, is Bill Woodman not a conflict of interest to the by law as he also refs NMHA games?

Lynn Marie motions to vote that the board agrees that Bill Woodman Executive member and also OMHA Referee is not in violations of By-law 13.3 seconded by Chad.

Bill abstains from voting.

The motion was passed.

Todd and Kelly will set up a date to update the by-laws.

There is also a By-law that states you must not miss 4 meetings in a row. We need to check with Frank on his intent with the Executive moving forward.

Michelle left at 8:15pm

Todd asked if there was any feedback regarding the Development program?  
We need to check with the user groups and Andrew.

#### **14. Adjournment**

Meeting was adjourned at 8:30 p.m.

***Next meeting is Wednesday, December 12th at 6:30 p.m.***