



Northumberland Minor Hockey Annual General Meeting Minutes

May 7, 2023

CCC Cameco Room – 6:30 p.m.

Present 2022-2023 Executive:

Bill Woodman - President, Jake Taylor – VP of Rep, Jodi Metcalfe - VP of House League, Eric Fraser – Director of Development, Jenny Hammond - Secretary, Shannon Drumm - Communications Officer, Venetia Harper – Events Coordinator, Jill Fanning – Treasurer, Rachel Dyson – OMHA Centre Contact, Patricia Flynn-Press – Ice Scheduler, Joanna McCulloch – Registrar and Trenholm Parker – Equipment Manager

Agenda Items	Member Responsible
1. Call to Order – The meeting was called to order at 6:34 p.m.	Bill
2. Approval of Agenda: Motion to approve the agenda – Jake Taylor Seconded - Shannon Drumm Carried Approval of Minutes from June 7, 2022: Motion to approve the minutes – Eric Fraser Seconded - Joanna McCulloch The motion was approved.	
3. Report of the 2022-2023 Activities <ul style="list-style-type: none"> ➤ This past year resembled a normal hockey year and was not affected by COVID. ➤ We hosted the Peterborough Petes OHL Game in September and the NMHA providing volunteers to assist with the event. ➤ We had the U13 AA and U16 AA teams qualify for the OMHA Championship weekends. The U16 AA made it to the finals but lost in the end. Well done teams! 	Bill
4. Objectives for 2023-2024 <ul style="list-style-type: none"> ➤ Season will start on time in September. ➤ Running First Shift. ➤ Hosting the Peterborough Petes OHL Pre season game on September 3. ➤ We will back on the ice starting August 28 for the Rep Teams. ➤ We are still looking to fill the Office Administrator position for the NMHA and will be readvertising for this position. 	
5. Financial Report <ul style="list-style-type: none"> ➤ Jill Fanning reviewed the financials ➤ We are currently showing a surplus of \$55,000 in our account that we use for day to day expenses. This is not including any registration fees for 2023-2024. ➤ There were lots of issues with the bank this past year and delays with our Book keeper. We had issues with our bank card that expired and experienced some issues with etransfers. We have corrected the issue with our bank card. ➤ We are still working on the audit from 2022 and it is currently reconciled up to the end of January 2023. ➤ Motion to approve the current financials made by Shannon Drumm and seconded by Joanna McCulloch. 	Jill

	<ul style="list-style-type: none"> ➤ Motion put forward to hold a Financial AGM in October to review the audit and financials – Passed. 	
<p>6.</p>	<p>Transaction of any business for the AGM</p> <ul style="list-style-type: none"> ➤ Rachel Dyson, OMHA Centre Contact – Discussion occurred around creating non contact BB for U14 and up. These team would combine major and minor age players for those age groups that are low in numbers. ➤ A Boundaries request has been submitted to include all of Northumberland County however there is no time line to respond. 	
<p>7.</p>	<p>By-Law Amendments</p> <p>CURRENT:</p> <p>4. The NMHA shall operate in cooperation with the Parks and Recreation Departments of the Towns of Cobourg and Port Hope.</p> <p>PROPOSED AMENDMENT:</p> <p>The NMHA shall operate in cooperation with the Parks and Recreation Departments of the Towns of Cobourg, Port Hope, and any other local municipality.</p> <p>Rationale for Amendment – The NMHA uses other arenas beside Cobourg and Port Hope.</p> <ul style="list-style-type: none"> ➤ <i>Motion to accept amendment by Patricia Flynn-Press. Motioned carried.</i> <p>CURRENT:</p> <p>8.2.1 Duties of Executive Committee - Composition of HL Executive Committee</p> <p>The HL Executive Committee may consist of up to nine (9) Members plus the VP of House League, which shall manage the affairs of Northumberland Minor Hockey. The HL Executive Committees shall consist of the VP of House League, each HL divisional Convenor, the Select Coordinator, and the Equipment Manager</p> <p>9.2.1 HL Executive: The HL Executive shall consist of the following:</p> <ol style="list-style-type: none"> a) Vice President of House League – Elected – 2-year term b) Convenors (7 positions) – Appointed – One year term c) Select Co-Ordinator – Appointed – One year term d) Equipment Manager – Elected – One year term <p>10. Executive Responsibilities – References HL Executive Meetings</p> <p>PROPOSED AMENDMENT:</p> <p>8.2.1. Remove the word “Executive”</p> <p>8.2.1 Duties of Executive Committee - Composition of HL Committee</p> <p>The HL Committee may consist of up to nine (9) Members plus the VP of House League, which shall manage the affairs of Northumberland Minor Hockey. The HL Committees shall consist of the VP of House League, each HL divisional Convenor, the Select Coordinator, and the Equipment Manager</p> <p>9.2.1 Remove the word “Executive” and replace with Committee</p> <p>9.2.1 HL Committee: The HL Committee shall consist of the following:</p>	

- a) Vice President of House League – Elected – 2-year term
- b) Convenors (7 positions) – Appointed – One year term
- c) Select Co-Ordinator – Appointed – One year term
- d) Equipment Manager – Elected – One year term

Move Equipment Manager to 9.2 NHMA Executive Members

10. Update entire section to change the wording of HL Executive Meetings to HL Committee Meetings

Rationale for Amendment – Updating the by-laws and the NMHA does not have a HL Executive Committee and at this time there will not be a HL Executive Committee

- *Motion to accept amendments by Patricia Flynn-Press. Motioned carried.*

CURRENT:

11.7.5 Director of Administration - e – When possible, preference shall be given to games (House League or Representative) to be played at the Cobourg Community Centre or the Jack Burger Sports Complex but not excluding Cobourg Memorial or TCS;

PROPOSED AMENDMENT:

When possible, preference shall be given to games (House League or Representative) to be played at the Cobourg Community Centre or the Jack Burger Sports Complex but not excluding any other local municipality arenas

Rationale for Amendment – The NMHA does not use Cobourg Memorial or TCS.

- *Motion to accept amendments by Patricia Flynn-Press. Motioned carried.*

CURRENT:

11.7.5 f – Will review and verify the monthly “ice use report” and submit to the office administrator for payment of the ice bills. shall sit on the Budget Committee

PROPOSED AMENDMENT:

f) Will review and verify the monthly “ice use report” and submit to the office administrator for payment of the ice bills.

g) Shall sit on the Budget Committee

Rationale for Amendment - Make the one sentence, two statements as these are 2 different tasks.

- *Motion to accept amendments by Patricia Flynn-Press. Motioned carried.*

CURRENT:

11.7.6 Ice Scheduler

C – Be responsible to organize and prepare the schedules for the OMHA AA and AE regular season and playoffs;

F – When possible, preference shall be given to games (House League or Representative) to be played at the Cobourg Community Centre or the Jack Burger Complex but not excluding TCS

PROPOSED AMENDMENT:

C - Be responsible to organize and prepare the schedules for the OMHA AA and A and any other level of representative hockey team classifications offered as mandated by the OMHA

F - When possible, preference shall be given to games (House League or Representative) to be played at the Cobourg Community Centre or the Jack Burger Complex but not excluding any other local municipality arenas

Rationale for Amendment – There is no AE category and we do not use TCS any more.

- *Motion to accept amendments by Patricia Flynn-Press. Motioned carried.*

CURRENT:

11.7.7 Treasurer – H – Maintain a list of all accounts being used by NMHA Fundraising Committee

PROPOSED AMENDMENT:

Delete statement H

Rationale for Amendment – There is no longer a NMHA Fundraising Committee.

- *Motion to accept amendments by Patricia Flynn-Press. Motioned carried.*

CURRENT:

11.7.12 The Referee in Chief(s) - Represent the NMHA Officials at Executive Committee Meetings

PROPOSED AMENDMENT:

The Referee in Chief(s) - Represent the NMHA Officials at Executive Committee Meetings as required

Rationale for Amendment - Added as required as The Referee in Chief does not regularly attend the Executive Committee Meetings

Proposed Amendment – Remove this as The Referee in Chief does not attend meetings.

- *Motion to accept amendments by Patricia Flynn-Press. Motioned carried.*

	<p>CURRENT: 11.7.17 OMHA Centre Contact - i and j – Shall arrange collection of all OMHA official copies of AA, A, AE and Select game sheets and distribute to league contacts and OMHA.</p> <p>Shall follow up and confirm with team managers any suspensions received by players on AA, A, AE, Select of House League Teams</p> <p>PROPOSED AMENDMENT: Shall arrange collection of all OMHA official copies of AA, A, Select and any other level of representative hockey team classifications offered as mandated by the OMHA game sheets and distribute to league contacts and OMHA.</p> <p>Shall follow up and confirm with team managers any suspensions received by players on AA, A, Select, House League Teams, and any other level of representative hockey team classifications offered as mandated by the OMHA</p> <p>Rationale for Amendment – There is no AE category.</p> <ul style="list-style-type: none">➤ <i>Motion to accept amendments by Patricia Flynn-Press. Motioned carried.</i> <p>CURRENT: 11.7.18 Special Events Coordinator – A – Act as the liaison between NMHA Teams and the NMHA Bingo Coordinator</p> <p>PROPOSED AMENDMENT: Remove act as a liaison between NMHA Teams and the NMHA Bingo Coordinator</p> <p>Rationale for Amendment – There is no NMHA Bingo Coordinator.</p> <ul style="list-style-type: none">➤ <i>Motion to accept amendments by Patricia Flynn-Press. Motioned carried.</i> <p>NEW: 11.7.6 Ice Scheduler - This is a paid position of \$10,000 per season.</p> <p>Rationale for Amendment – NMHA is the only association that does not pay this position. The majority of associations pay their schedulers \$10,000 per season.</p> <ul style="list-style-type: none">➤ <i>Motion to accept amendment by Patricia Flynn-Press. Motioned approved.</i>	
8.	<p>Election of New Executive</p> <ul style="list-style-type: none">➤ Motion to dissolve current Executive Committed by Jodi Metcalfe and seconded by Venetia Harper.➤ Treasurer – Jill Fanning; position acclaimed as she is on second year of two year term.	

	<ul style="list-style-type: none">➤ OMHA Centre Contact – Rachel Dyson; position acclaimed as she is on second year of two year term.➤ Director of Development – Eric Fraser nominated and accepted nomination, position acclaimed.➤ VP of Rep – Peter Birchall nominated and accepted nomination, position acclaimed.➤ Events Coordinator – Ericka Stapleton nominated and, accepted nomination, position acclaimed.➤ Registrar – Joanna McCulloch nominated and accepted nomination, position acclaimed.➤ Communications Officer – Shannon Drumm nominated and accepted nomination, position acclaimed.➤ Ice Scheduler – Patricia Press nominated and accepted nomination, position acclaimed.➤ Director of Administration – Call for nominations, Amy Mouncey was nominated from the floor, nomination accepted, position acclaimed.➤ Secretary - Call for nominations, Jenny Hammond was nominated from the floor, nomination accepted, position acclaimed.➤ Equipment Manager – Mike Jones and Mike Johnston both nominated and accepted nomination. After a vote, Mike Jones was awarded the position and position acclaimed.➤ Risk Management Officer – Call for nominations, Chris Littlechild was nominated from the floor, nomination accepted, position acclaimed.➤ President – Call for nominations, Jodi Metcalfe was nominated from the floor, nomination accepted, position acclaimed.➤ Vice President of House League – Jodi Metcalfe was nominated, nomination declined. Alanah Popovici was nominated from the floor, nomination accepted, position acclaimed.	
9.	<p>Adjournment – Motion to adjourn Jill Fanning, seconded by Jenny Hammond.</p> <p>The meeting was adjourned at 8:27 pm.</p>	