

NMHA Executive Meeting Minutes

September 18, 2019 – 6:30 p.m.

Upstairs Warm Room- Jack Burger

Present: Bill Woodman President, Derek Munroe VP of Rep Hockey, Chad Stewart Director of Administration, Lynn Marie Brocanier Treasurer, Adam Holzmann Director of Development, Chris Littlechild VP of House League, Michelle Brown Communications Officer, Jen Lean Gadbois Risk Management Officer, Mark Rice Ice Scheduler, Renee Cameron Secretary, Jennifer Barlow OMHA Centre Contact, Kim Caletti Special Events

Absent: Kelly Morris Registrar, Bob Harper Equipment Manager

Meeting Topics:

Call to Order

The meeting was called to order at 6:35 p.m.

Approval of Minutes. Motion to approve minutes was made by Chris and seconded by Jen Lean Gadbois, unanimously passed.

Approval of Agenda. Motion to approve the agenda and amend with a report from Chad was made by Adam and seconded by Michelle, unanimously passed.

- 1. President-Bill** shared that current roles listed in our by-laws are vague and do not list timelines or deadlines for tasks to be done. As a team, we need to meet to update all roles for an orientation manual to support all executive. We should also review roles to see if some positions require a longer term and consider staggering terms for continuity within the executive. The Midget A interest skate had 7 skaters that could attend the skate. The OMHA deadline to determine if we had a team was that weekend. The team had to be cancelled. In January/February, we will select all coaches Novice to Midget. We also need to follow the process and meet the 3 days after AA try-outs that the A/AE tryouts will be held. The United Counties Hockey League (UCHL) has not determined the Colborne Minor Hockey teams and we have currently received Brighton area registrations. We are not able to set-up house league games with the UCHL. We are still working out the agreement for booking and giving out/back ice times for the CCC. Our locks are still not changed at the CCC. A request was made to hang more of our NMHA banners at the CCC. A request was made by Rogers Hometown Hockey to highlight a local hockey story. We will ask our members to nominate someone for this story.
- 2. VP of Development-Adam** shared that First Shift has an upcoming meeting with Jackie and all coaches. The program is full. He updated us that OMHA/Lakeshore communication about the Novice roll-out is a revision from what we were told at our meeting that Cathy Baker-Bell attended. We are continuing to follow OMHA information when it is given.
- 3. Events-Kim** made the motion to approve \$3000 for the rep banquet BBQ lunch and seconded by Derek. The motion passed unanimously all in favour. For FM 89.7 Dress A Kid for Hockey a motion was made by Adam to provide 4 or 5 registrations but not exceed \$4000. This was seconded by Mark and unanimously approved. We will ask membership to nominate kids and select by mid-November.

4. **OMHA Centre Contact–Jenn B** shared that we need house league to roster so that Aps can get selected. All AP Rosters will get sent to the OMHA at the same time. In reviewing APs that may be joining a team that is body checking, we expect that the Body Checking Clinic would get offered first before letting an AP join at that level. The expectations for APs is outlined in our Manual of Operations. The AP role needs to be clearer can get updated at the AGM.* We are looking at updating the whole Manual of Operations at the AGM.
5. **Treasurer-Lynn Marie** shared the Justin Williams AE financials. With sticker costs still outstanding, the profit was \$1347.18 It is recommended that the JW tournament run on one weekend next year for AA and AE. Anyone requiring a cheque, must follow the cheque requisition process. We have a 3rd party bookkeeper that requires hardcopies before creating a cheque. Each cheque requires 2 signatures (Derek, Chad along with Lynn Marie). The process is 2-3 weeks for getting a cheque. For coach certification reimbursement, they are collected and given to the bookkeeper every 2 weeks.
6. **Communication- Michelle** shared that teams have been joining on their own and sharing what they are doing for Children’s Cancer Awareness month. Many teams are raising money to support Lucy in Port Hope.
7. **VP of House League-Chris** is looking for a director to lead the Shane O’Brien House League tournament as we already have teams wanting to register. We need to review the maximum number of teams that our OMHA sanction has approved. Registration fees were \$750, \$850 and \$900 (Midget) based on age/division. For the House League evaluation, we still need evaluators. The google doc sign-up that was made did not work for all coaches. At this time, we need goalies for Atom (2) and Peewee (3). A team photo instead of a medal will get offered to each house league player this year. Nelson Carreiro AC Studios can provide a team photo for \$5. Families can purchase more photos created by their green screen. All teams can get photographed Oct. 5th and 6th. We can offer this service to rep teams that weekend which they can pay for if they still need a photographer. Chris will get added to the Rowan’s Law notifications so that he can use the lists created by Jen Lean-Gadbois to add new registrations and finalize anyone that is not done.
8. **Tournament Committee Update-Chad** shared that the JW tournament did not use T-Shirts for the finalists/champions as they did not get enough. Our AA tournament needs more Minor & Major Atom teams. We need to give 1 month notice if we are going to cancel.
9. **Adjournment** Meeting was adjourned at 9:05pm. **The next meeting is Wed. Oct.16th, 2019 at 6:30 pm at the CCC- Tournament Room.**