

NMHA Executive Meeting Minutes

July 15, 2019 – 6:30 p.m.

Whitelaw Room- CCC

Present: Bill Woodman President, Derek Munroe VP of Rep Hockey, Chad Stewart Director of Administration (via phone), Lynn Marie Brocanier Treasurer, Adam Holzmann Director of Development, Chris Littlechild VP of House League, Michelle Brown Communications Officer, Kelly Morris Registrar, Jen Lean Gadbois Risk Management Officer, Renee Cameron Secretary, Bob Harper Equipment Manager, Jennifer Barlow OMHA Centre Contact, Kim Caletti Special Events, guests “in attendance” Cathy Baker-Bell OMHA Regional Director and Venetia Sokay-Harper Tournament Co-Chair

Meeting Topics:

Call to Order

The meeting was called to order at 6:30 p.m.

Approval of Minutes. Motion to approve minutes was made by Renee and seconded by Adam, unanimously passed.

Approval of Agenda. Motion to approve the agenda and amend with a report from the Tournament Committee was made by Bill and seconded by Adam, unanimously passed.

- 1. Regional Director-Cathy Baker- Bell** shared that in her role she can support with rostering, coach certification approval and concerns that arise through the year. She shared with us last year’s parents’ concerns and issues that she supported for our centre. She also explained the upcoming transition for all centres as we move towards all teams having fall try-outs in 2021. The OMHA is available with presentations to support house league programming.
- 2. Tournament Committee-** Venetia, Chad, Lynn Marie & Jodi have been working on the Silver Stick tournament. Venetia shared that there are Silver Stick medals from last year that need new lanyards for this year. The Justin Williams tournament needs more registrations as currently it is at 34 teams, with room for 64-67 teams. Jenn B and Chad will create emails for other centres to increase registrations. Registered teams have reported that rooms need a code to book which Best Western hasn’t given. Derek will contact Best Western to ensure that the rooms are blocked off for teams. This is a mandatory tournament for our rep teams. \$150 is recommended as a vendor fee. Chad will get pricing for toques and hats for the JW Tournament. For tournament ice, the Baltimore Recreation Centre is not available until the end of September. The JW tournament will have Mayor John Henderson drop the puck at the opening ceremony. Justin Williams is creating a video message and letter for player packages. Derek, Lynn Marie, Bill, Jenn B and Jen L will meet with managers about tournament and other items.
- 3. Risk Management-Jen** updated on the Midget A team: after our meeting on June 23rd, Team Manager, Todd Gimblett was asked to send in all bank statements, receipts, what each parent paid and the questions that were still unanswered to parents on this team.

Todd Gimblett did not respond to the email from Jen and Lynn Marie. Lynn Marie shared that parents questioned the budget and it is not clear if all parents have been paid their refund. The policy for team refunds has not been met by the manager. The coach was not aware of the budget and cannot help with gathering details for the executive to review. The Team Manager, Todd Gimblett has his membership revoked immediately for not following the policy. The next steps will be actively taken by the executive to help resolve all concerns. A next step to support managers will be updating the managers manual with an outline of what they can/cannot do for finances, create a standard Excel sheet, more frequent financials to parents and board and include that if there are players paying different rates that all parents of a team are informed. A future consideration is setting up a contract with one bank.

4. **President-Bill** made the motion for the league to pay for house league photos for approximately \$10-\$12 per player and seconded by Derek. The motion passed with 8 votes in favour, 4 against and 1 abstention. Bill updated us on the Nighthawk's logo for Jack Burger's ice and will get more details to see if they will still paint it for free or if this will be a new cost. The Lakeshore meetings are every month and he will share the dates so that Jenn B can share meeting attendance with others.
5. **VP of House League-Chris** shared that some house league parent volunteers were unsure about if they should move pad rink dividers on and off the ice as some CCC staff would move them. The message to volunteers will be that it is a parent volunteer role to help with moving the pads. He will attend the YMCA sports camp in August to share dryland drills for a 1 ½ hour session. The YMCA will hand out an NMHA brochure about our house league after his session. Chris will create the brochure.
6. **Development –Adam** shared that development for house league players will be the same night on a bi-weekly rotation. Bauer First Shift will offer spaces for 75 players per session. Adam and 9 others will support this program. The logo is getting updated to reflect the new name Toronto Maple Leafs First Shift program. The registration started in July and twelve are already registered. The dates have been sent to Mark for the ice.
7. **Communications – Michelle** will create a newsletter that includes reminders about the early bird registration, police checks and would like other items sent to her that executive would like included. She has updated the website tabs to reflect executive roles. The fundraiser for Jack Bradimore raised over \$17000.
8. **Special Events- Kim** has booked April 25th for the Rep Hockey banquet. All teams will attend at the same time for a hot dog and hamburger lunch. More details will come.
9. **Equipment Manager-Bob** shared that every 3 years, we purchase new jerseys and socks for house league. This year, it is time to purchase for 6 Peewee, 6 Bantam and 6 Midget teams. He shared the pricing from 3 vendors. Sommervilles had the best pricing with \$27 per jersey and \$8.50 for socks. Bob made a motion to purchase the jerseys and socks for \$8000 and seconded by Bill, unanimously passed. Sommervilles will get us pricing for coaches' bags. They also let Bob know that they have 10% of sales to give to us for all of their Nighthawks clothing sales. Play It Again Sports can offer the warm-up suit and coats. In January 2020, our team clothing license will get put out for tender. Bob will look for a sticker vendor that will meet CSA approval.
10. **Registration- Kelly** shared that in-person registration is July 17th, 6:00pm at Jack Burger. Renee is helping. The next in-person registration is July 30th, 6:00pm at the CCC Foyer.
11. **Adjournment** Meeting was adjourned at 9:07pm. **The next meeting is Mon. Aug.19th, 2019 at 6:30 pm, Room TBD**