

# NMHA Executive Meeting Minutes

May 30<sup>th</sup>, 2019 – 6:30 p.m.  
NMHA Tournament Room- CCC

## **Present:**

Bill Woodman, President  
Derek Munroe, VP or Rep Hockey  
Chad Stewart, Director of Administration  
Lynn Marie Brocanier, Treasurer  
Adam Holzmann, Director of Development  
Chris Littlechild, VP of House League  
Bob Harper, Equipment Manager  
Michelle Brown, Communications Officer  
Kelly Morris, Registrar  
Jen Gadbois, Risk Management  
Kim Caletti, Special Events Co-ordinator  
Jennifer Barlow, OMHA Centre Contact

## **Regrets:**

Renee Cameron, Secretary  
Vacant, Ice Scheduler

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## **Meeting Topics:**

### **Call to Order**

The meeting was called to order at 6:36 p.m.

### **Approval of Minutes**

Minutes from the last meeting were presented and will be posted online unapproved.

### **Approval of Agenda**

Motion to approve the agenda was made by Michelle and seconded by Kelly, unanimously passed.

#### **1. President –Bill**

Bill welcomed and thanked the new Executive.

Kelly motions to approve Cynthia Glenn as Jr. Ref in Chief, and Steve Gallagher as OMHA ref in chief, seconded by Lynn Marie, all in favour.

Bill sent out a tentative date schedule for upcoming meetings etc.

All ice needs to be booked at the CCC and Jack Burger. Ice has been booked at Jack Burger and Chad is setting up a meeting with the CCC to negotiate costs.

We have been contacted by the Alnwick Haldimand arena and asked if they could use our cross ice walls for the Grace Bowen tournament.

Bill motions to lend the cross ice walls to the Grace Bowen Tourney seconded by

Chris all in favour.

Todd Gimblett has stepped down and resigned as Silver Stick Tournament Director. We will need to fill this position and also send 2 delegates to the Tournament AGM June 14, 2019 in Michigan.

A Tournament Committee will be created to help plan and organize.

Dave Sommerville has brought in some new hats for approval. It was noted that the Velcro backing is no good.

Dress code was brought up and it seems there is some confusion among Rep coaches on what the policy is. Derek motions to add the option of the pea coat, seconded by Bob all in favour.

## **2. VP of Rep Hockey- Derek**

Derek is reaching out to other associations to form a healthy relationship. This will allow us to create best practices, gain support, get advice etc.

Derek recommends that we create a 3-5yr business plan. It will allow us to plant seeds for the long term, and have a multi-year operational plan.

Newsletter- Could show team accomplishments, announcements etc. Could show insight to what we are doing. We do a great job with our website and facebook page but maybe we could reach more people with a flyer or print out.

## **3. Development –Adam**

Development for rep and house league hockey needs to be increased. Adam motions to increase our development budget including rep/house league /goalie to \$60,000 seconded by Derek, all in favour  
Michelle abstained from voting.

Adam will bring in more information regarding a hockey systems program next meeting.

## **4. Director of Administration- Chad**

Fundraiser for Jack Bradimore  
Dance- hall has been booked  
Looking for silent auction prizes  
We will need volunteers  
Lynn Marie will have tickets printed  
Purchase liability insurance

Chad will be sending out a letter to all of the previous sponsors.

Special needs hockey team- Chad will bring us more info on this group

Fundraising- teams will do all of the legwork regarding lottery licence etc.

Lynn Marie motions to put a limit on how many fundraisers a team can have and limit the refund cost per child registration fee seconded by Michelle all in favour.

Lynn Marie will send an email to Michelle and Chad when tournament payments are received.

#### **5. Communications – Michelle**

Michelle suggests that the executive do everything through the NMHA emails. If you need access to the website ask Michelle

#### **6. Special Events- Kim**

Banquet info- are rooms / hall booked?  
Do we want to do a banquet?  
Tournaments release holds?

#### **7. Registration- Kelly**

See about having registration info put on signs at Jack Burger and CCC

Secretary and Treasurer will get mail from the front desk and bring it up to the Office.

Dates will be set for in person registration

#### **8. Adjournment**

Meeting was adjourned at 9:04 p.m.