



## Northumberland Minor Hockey Executive Meeting

### Minutes

January 10, 2022- Zoom

**Attendees Requested:**

Michelle Brown President, Bob Harper VP of Rep , Jodi Metcalfe VP of House League, Kim Caletti Director of Administration, Lynn Marie Broccanier Treasurer, Jennifer Lean Gadbois Risk Management Officer, Karen McCormack, Secretary, Jen Barlow OMHA Rep, Patricia Flynn-Press Ice Scheduler, Shannon Communication Officer, Jenny Hammond Events Coordinator, Kelly Morris Registrar

Regrets: Jen Barlow, Jen Gadbois

Agenda Item	Member Responsible
1. Call to Order, Approval of Minutes Lynn Marie Broccanier, Second Bob Harper, Approval of Agenda Kelly Morris, Second Shannon Drumm	Michelle Brown
1. OMHA	Jen Barlow
2. House League 1. Wrap up for House League March 26 <sup>th</sup> , award information sent to teams 2. Award Medals – Procedure for obtaining medals discussed, advised to determine how many are required, obtain three quotes, Lynn Marie Broccanier will provide Jodi Metcalf invoice information from previous orders to determine vendors and get quotes. Discussion around budget allotted for medals and trophies. Jodi has the House League list of awards, Kim has the list of Rep awards, Bob Harper, Jodi Metcalf, Kim Caletti and Michelle Brown will organize the order, to be placed by early February. This group will meet the week or January 17 <sup>th</sup> to organize order. 3. Banquet ideas- Discussion around what we can do, difficult to determine until COVID restrictions are lifted. All agreed that there should be something planned for both House League and Rep teams.	Jodi Metcalf
3. Rep Hockey- Coaching applications need to be offered the Association this month. To be completed within the next week, to be left open and available for application for one month on the website. Application to be reviewed prior to posting.	Bob Harper
4. Administration- Sponsors- Lynn Marie will provide Kim Caletti the updated list of sponsors to determine if there are any left unpaid.	Kim Caletti
5. Ice Scheduler- The next Lakeshore meeting is on January 20 <sup>th</sup> , more information will most likely be available then. Currently over 500 games that will need to be rescheduled on the Lakeshore, some discussion around extending game play until the end of March. They may shorten the season as well. The League Convenors will be taking care of this.	Patricia Flynn
6. Finance- No update at this time	Lynn Marie Broccanier
7. Registration- There have been some requests for refunds due to injury. There is a player who broke his leg, we don't have a specific policy for injury, just the basic refund policy, at this time refunds have passed, cut off date was November 1, 2021. Discussion regarding determining if refunds would be made available, it would be up to the team to determine if team rep fees or a portion of fees will be refunded.	Kelly Morris

	8. Development- Goalie development for next year should be reviewed, we do need to fill this role for coaching interviews. Development contracts allow for renewal for one year.	
	9. Risk Management- N/A	Jen Gadbois
	10. Equipment- Discussion regarding the sale of jerseys to the U9 Rep team, at this point payment has not been received. An invoice will be sent to the team coach to ensure payment.	Bill Woodman
	11. Events- Dress a Kid program- Jenny will follow up with the organizers of this program to determine how we can best respond.	Jenny Hammond
	12. Other- there have been some subcommittee meetings taking place prior to shut down, we are hopeful that we may return the week of January 27 <sup>th</sup> , difficult to make plans until we are running again. Once the OMHA provides direction we can't determine how to move forward once we return. 13. Discussion surrounding outlining for members what registration fees include. When registration costs are posted for next season it will be accompanied by a brief description of what these fees cover.	All

Meeting Adjourned at 7:56 pm

Next Meeting- Monday February 7<sup>th</sup> at 6:30, location to be determined depending on COVID rules.