

NMHA Executive Meeting Minutes
August 3, 2021
6:00 pm JACK BURGER SPORTS COMPLEX

Present: Michelle Brown, Patricia Flynn-Press, Lynn Marie Brocanier, David Hilliard, Shannon Drumm, Jennifer Lean-Gadbois, Karen McCormack

Regrets: Kim Caletti, Bill Woodman, Bob Harper, Jodi Metcalf

A. Call to Order: Meeting called to order at 6:00 pm

1. **Additions to the Agenda:** Vulnerable Sector Checks- Jen Gadbois , Website Update- Shannon Drumm , Policy Approval- Kim, Working Budget- Lynn-Marie Brocanier
2. **Approval of the Agenda:** motion by Jen Barlow, seconded by Shannon Drumm
3. **Approval of June 23 meeting minutes** motioned by Jen Barlow, seconded by Jen Gadbois

B. Standing Items:

OMHA

Jen

-Working on the release of AAA forms, a time needs to be set aside for parent signature. We need to organize a night and location for this to happen. Date cannot be sent until forms are received by OMHA

-Discussion around tryout dates, need to be in line with AAA tryouts to provide opportunity for players to tryout for AA

C. Discussion Items:

- **Jersey's-** Dave Hilliard organizing the cleaning of jerseys, reviewed current inventory of house league jerseys. Sommervilles has placed an order to replenish their inventory. Due to COVID players cannot share jerseys during tryouts. **Motion-** purchase tryout jersey's for each individual player to keep and add \$10 to the tryout passports for each player. **Motion approved.**
- **Timbit Program 2021-2022-** All teams U9 and below have been submitted.
- **Vulnerable Sector Checks/Rowan's Law-** Jen Gadbois confirmed that only those that do paper registration need to be track with respect to Rowan's Law. Coaches and anyone else who volunteers will be tracked by Jen. Request that any communication sent to coaches includes a reminder that they need to complete Rowan's Law as well as a Vulnerable Sector's check. Port Hope police check night has been booked, August 23rd, a Cobourg date forthcoming. Anyone on a team roster has to have an up to date Vulnerable Sector's check.
- **AGM-** August 11th, AGM at the Jack Burger Sports Complex, we have positions still open, Director of Development, Equipment Manager, and quite possibly Rep. People can nominate from the floor. Message to be emailed to all members informing

members that we need people to volunteer for these vacant positions. Details regarding set up, registration and organization of the night reviewed and jobs assigned.

- **Website Update-** Shannon going to go through the website to update dates and any other information that needs updated. Suggested that when the new executive is formed each person to go through their area and update/remove anything that applies.
- **Policy Approval- Motion-** change the refund policy to the following, **Prior to the Start of Hockey-** Amount paid to date less \$100 admin fee to cover credit card processing, registration system fees, and administrative costs. **Up to October 31st** 50% of fees paid returned less the \$100 fee on or before October 31st. **Motion Approved**
- **Working Budget-** Working budget presented, this budget is the projected working budget for season 2021-2022- **Motion-** approve working budget, **Motion Approved**

Next Meeting Date: To Be Determined

Motion to adjourn Michelle Brown, seconded by Karen McCormack