



Northumberland Minor Hockey Executive Meeting

Minutes

November 3, 2021

Attendees Requested:

Michelle Brown President, Bob Harper VP of Rep , Jodi Metcalfe VP of House League, Kim Caletti Director of Administration, Lynn Marie Broccanier Treasurer, Jennifer Lean Gadbois Risk Management Officer, Karen McCormack Secretary, Jen Barlow OMHA Rep, Patricia Flynn-Press Ice Scheduler, Shannon Drumm Communication Officer, Jenny Hammond Events Coordinator, Kelly Morris Registrar, Bill Woodman Past President/Equipment Manager

Regrets: Bill Woodman Past President/Equipment Manager, Shannon Drumm Communications, Patricia Flynn- Press Ice Scheduler

Agenda Item	Member Responsible
<p>1. Call to Order, Approval of Minutes Kim Caletti, Second Jenny Hammond , Approval of Agenda Kim Caletti Director of Administration</p>	Michelle
<p>1. OMHA Lakeshore meeting tomorrow evening, more information upcoming. Request for our vaccine confirmation, no approvals for any rosters or changes will be approved until confirmation is received. Rep has been confirmed, House League is almost ready. Jen to check with OMHA the process of how to confirm completion.</p>	Jen B
<p>2. House League -U8/U9 Select Teams- Coach selection- U8 Jordan Jones, U9 Chris Littlechild, U11 Peter Birchall, U13- Will Lewis, U15- Kevin Metcalfe U18- Josh Boggard</p>	Jodi
<p>3. Rep Hockey Out of Province Tournament Approval- there are a few teams asking to attend out of province tournaments, the challenge is that this year it is difficult to find tournaments. We were advised by the OMHA that out of province tournaments were not permitted this year.</p> <p>Can a player AP to AE if they also want to play Select. You cannot play on a House League, play Select and AP to a third team. Jen Barlow will confirm that this is not permitted.</p> <p>Silverstick- first tournament scheduled, the second weekend still to be confirmed. They are looking for volunteers.</p>	Bob
<p>4. Administration Sponsorship- request from a sponsor to have their logo on away jerseys. Discussion around possible cost. Currently the cost for sponsorship is \$1200, with the logo on home jerseys only. Motion- Motion to offer \$1800 for a sponsor to have their logo on both home and away jerseys. Continue to offer \$1000 for logo on home jerseys. Motion passed.</p> <p>Fundraising- request to do a fundraiser grip for custom fit grip skins for hockey sticks using the NMHA logo. Determined that this request would be denied.</p>	Kim

	<p>Development- Discussion with the Goalie Development, contract provided. They are questioning a few things, it indicates that they need to be Hockey Canada insured. Is this essential for them to have this particular designation. Discussion regarding what this is and is it required. This will be removed from the contract. What do we want for our House League program? Each team gets four Development sessions, they are normally scheduled during a practice. Kim will coordinate with the providers to organize. U9 to U15 age groups.</p>	
5.	Ice Scheduler	Pat
6.	<p>Finance No current update at this time. An email will be going to team managers regarding team banking accounts, instructing them to use alternate addresses associated with their specific team, not the NMHA address.</p> <p>Reimbursements- teams to be reminded that the process of obtaining reimbursements can be found on the website, not to be sent directly to Treasurer.</p> <p>Break down of association fees- the managers' portal needs to be updated to reflect the breakdown of these fees.</p>	Lynn Marie
7.	<p>Registration We have 663 registered players this season. The refund policy indicates that up to September 30th a player that leaves due to COVID reason would get a full refund. Any players who leave due to other reason are subject to the policy penalty.</p>	Kelly
8.	<p>Development – Bob There has been questions from parents about having extra development during practises for rep teams. The coach can reach out to the developer to schedule, Treasurer will track to ensure they don't exceed the 6 hours maximum (4 sessions). Bob will communicate this. Confirmed that his cost is per hour (\$75) as our sessions are 90 minutes. Bob will confirm that we will offer 4 additional hours.</p>	Vacant position
9.	<p>Risk Management All executive members provided Confidentiality Agreement for review, signatures and witness attestation.</p>	Jen G
10.	Equipment	Bill
11.	<p>Events Photos- We can run one day of photos, two stations, all COVID safe, we can use the gym (available on the Sunday) this will cost of \$200. Association to pay \$4.00 per player, families can choose from a variety of packages at their cost. Date- Sunday November 14th, 20 minutes per player. Scheduled for House League, optional for rep teams.</p>	Jenny H
12.	<p>Other Referee request, wondering if we would consider paying Senior Ref in Chief \$1.00 per game scheduled. Michelle will clarify that this would be \$1.00 per game not per referee. Motion to compensate Referee</p>	All

	<p>in Chief \$1.00 per game scheduled and Time Keeper In Chief \$0.50 per game scheduled. Passed.</p> <p>CCC Complaints- CCC reports coaches not wearing their masks on the bench during games, gentle reminder email will be sent.</p> <p>Next Meeting- December- cancelled</p> <p>Motion to adjourn- Jen G, Lynn Marie</p>	
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